

IT-PRO REFERRAL PROGRAM

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Director, D. Pinel Director, P. Apostolou

IT-PRO Training Ltd. t/a IT-Pro Support

Registered in England and Wales No. 4233129

Terms & Conditions for the IT-PRO referral scheme. This referral scheme is property of IT-Pro Training Limited (Referred in this agreement as IT-PRO), company registration number 4233129.

THESE TERMS AND CONDITIONS ALSO REFER TO CUSTOMERS AS "CLIENTS".

ACCEPTANCE OF THESE TERMS AND CONDITIONS, WHEN YOU AGREE TO REFER IT-PRO PRODUCTS AND SERVICES FORMS A ("THE") CONTRACT BETWEEN YOU (REFERRED TO IN OUR TERMS AND CONDITIONS EITHER AS "YOU" OR THE "MEMBER(S) OF STAFF").

BY REFERRING IT-PRO, IT SERVICES (OR "SUPPORT"), TO A CUSTOMER (OR "CLIENT") YOU ACKNOWLEDGE THAT YOU HAVE READ THESE TERMS AND CONDITIONS, AND YOU AGREE TO BE BOUND BY THESE TERMS AND CONDITIONS.

SECTION 1. ELIGIBILITY.

- **1.1** You will only be eligible for the customer referral program once you have agreed to these terms and conditions and a signed copy of these terms and conditions is presented to and counter signed by the Company Director.
- 1.2 IT-PRO recognises a customer that signs a full time, fully managed IT support contract of service for a minimum of 5 users as an acceptable referral. Any organisation that chooses to use our Ad-Hoc IT support services will not be deemed as a genuine referral and no referral reward shall be provided to the referrer in this circumstance.
- **1.3** Any referrals that originate from IT-PRO inbound digital marketing activities will be automatically rejected.

SECTION 2. LIABILITY.

- **2.1** You are reminded that you must fully abide by English law when obtaining any referral(s). By signing this contract, you indemnify and keep indemnified IT-PRO. against any liability, damages or costs arising due to breach of this section 2.1.
- **2.2** If section 2.1 of these terms and conditions is breached by an employee of IT-PRO, then IT-PRO reserves the right to take internal disciplinary action against you if it is felt necessary.



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SECTION 3. REWARD.

- **3.1** Either you or a charity of your choice will receive a sum equal to one month's support fee once the referral signs a Fully Managed IT Support Services contract with ITPRO. This money will be provided directly to you or the charity by either bank transfer or cheque.
- **3.2** You understand that the referral reward will only be provided upon a successful retention of a contract of service for a new customer (client) after an initial 3-month period of the support contract has passed.
- **3.3** IT-PRO. reminds you that your personal tax position should be considered and when agreeing to these terms and conditions, you shall indemnify IT-PRO against any liability of tax payments against the total sum.

SECTION 4. TERM AND TERMINATION.

- **4.1** IT-PRO reserves the right to terminate the customer referral scheme at any time at the discretion of the Managing Director.
- **4.2** IT-PRO reserves the right to terminate any referral reward with immediate effect if the referral in question is considered to be false, obtained unlawfully by the referrer, or at our discretion considered to be a low-quality candidate.
- **4.3** IT-PRO reserves the right to terminate any referral reward if the referral has been obtained through the use of Spam Email, unsolicited email, or blog or social media discussions where the topic of Managed IT services is irrelevant or violates the site terms.

SECTION 5. ENTIRE AGREEMENT.

5.1 These Terms and Conditions shall constitute the entire agreement and understanding between the parties with respect to all matters that are referred to and shall supersede any previous agreement(s) between the parties in relation to the matters referred to in the Contract.



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SECTION 6. GOVERNING LAW.

6.1 The Contract will be construed in accordance with and governed by the law of England and Wales and subject to section 7, each party agrees to submit to the exclusive jurisdiction of the Courts of England and Wales, unless you are a consumer in which case you may bring any action against IT-PRO in your local courts.

SECTION 7. DISPUTES.

7.1 IT-PRO and you, the referrer will negotiate in good faith and use their reasonable efforts to settle any dispute that may arise out of or relate to the referral scheme. If any such dispute cannot be settled amicably through ordinary negotiations, the dispute shall be referred to the representatives nominated by each party who will meet in good faith in order to try and resolve the dispute.

7.2 Nothing contained in section 7 shall restrict either party's freedom to commence legal proceedings to preserve any legal right or remedy or protect any proprietary or trade secret right.



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To sign up to the referral program, please email a copy to us at **office@itprosupport.co.uk** The Terms and Conditions document will then be countersigned by our company Managing Director and returned to you by email.

Upon receipt, we will contact you either by telephone or email to confirm these terms and conditions have been received and accepted.

I, THE USER, ACKNOWLEDGE THAT I HAVE READ THIS AGREEMENT, FULLY UNDERSTAND IT, AND AGREE TO BE BOUND BY ITS TERMS AND CONDITIONS.

SIGN AND RETURN.

Signature of the referrer.
Authorised Signature:
Printed Name:
Dated:
Please provide a telephone number so we can contact you to confirm acceptance
Signature of IT-PRO Company Director.
Authorised Signature:
Printed Name:
Dated:



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